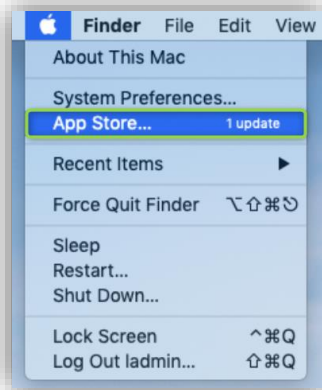
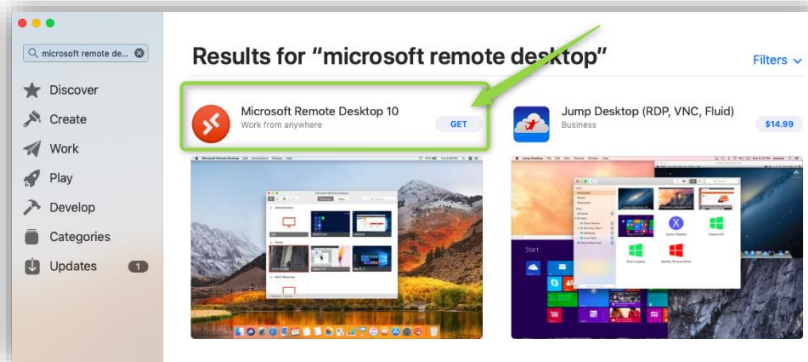


## ACCESS REMOTE DESKTOP FROM OFF CAMPUS MAC COMPUTER

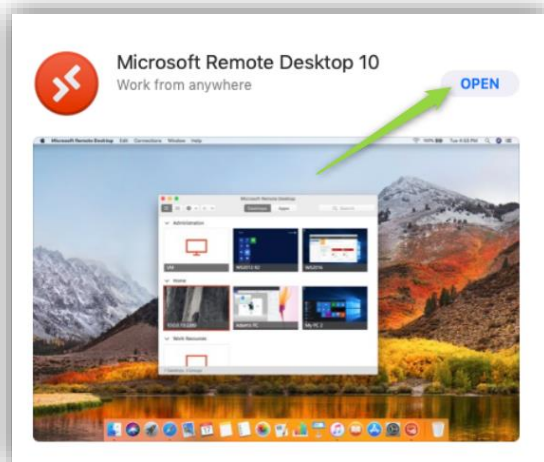
1. First, click on the Apple icon at the top menu bar and select the “App Store”:



2. In the App Store, search for “Microsoft Remote Desktop” and install “Microsoft Remote Desk 10”:

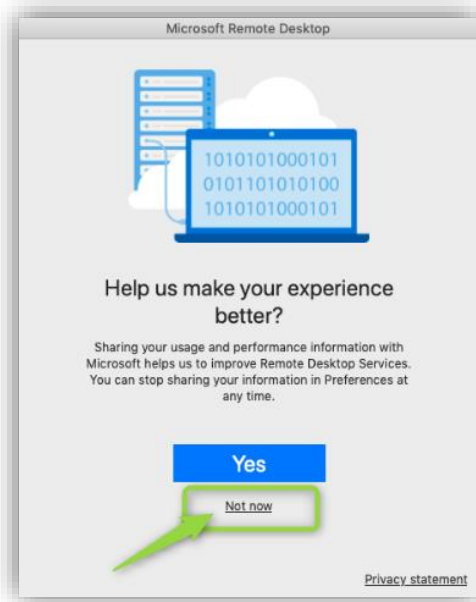


3. Next, open the application:

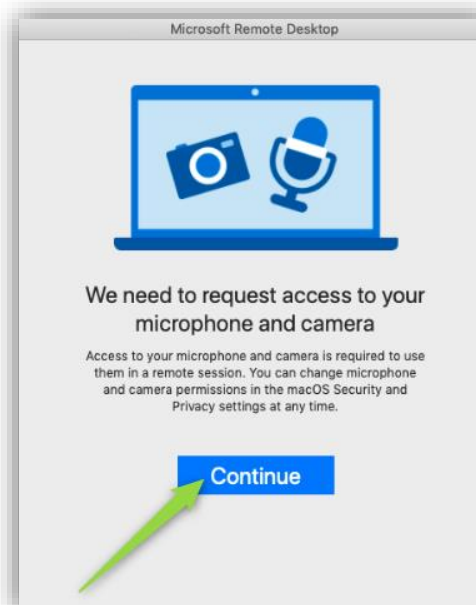




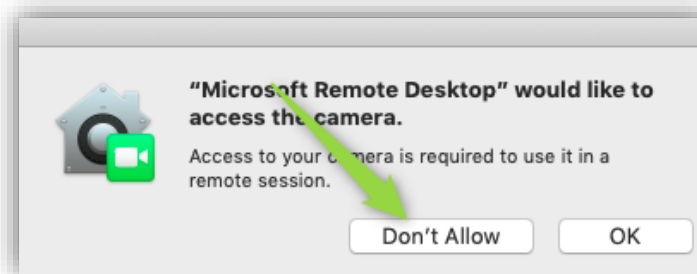
4. After the application opens, you will be prompted with several questions:
  - a. A window will open asking "Help us make your experience better?" select "Not now":



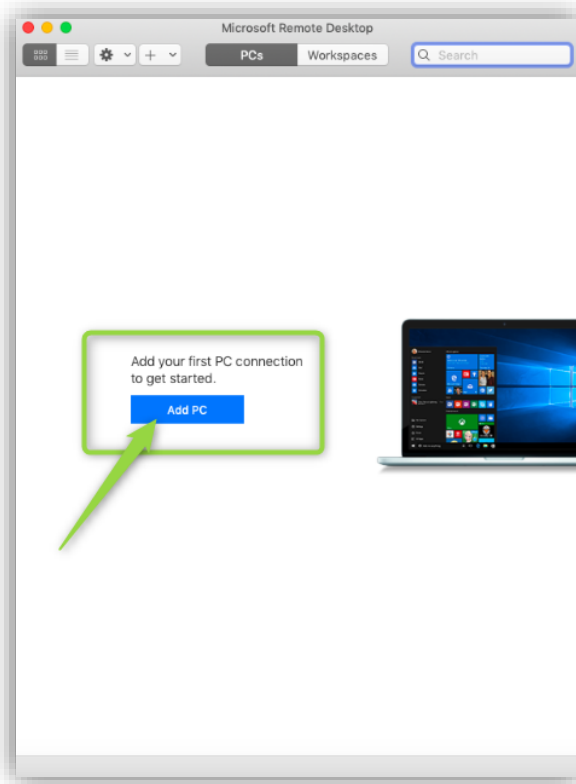
- b. Next, a window will appear requesting access to microphone and camera. Select "Continue":



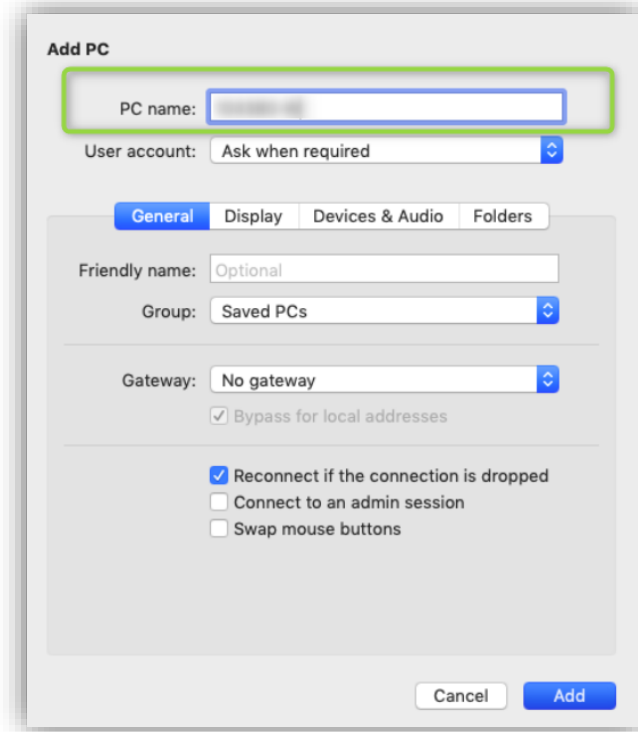
- c. Next, a new Windows will appear requesting access. Click on "Don't Allow" twice:



5. Once permissions are assigned, the application will open. In the new window, click on "Add PC":



6. Next, a window will prompt and you will be required to enter the following information:
  - a. Enter the name of the PC you want to connect to, in the "PC name:" field:



- b. Next, click on the drop down menu bar under "Gateway:" and select "Add Gateway...":





- c. Next, enter the following information:
- In the "Gateway name:" field enter, "DUGATEWAY.DOM.EDU"
  - In the "Friendly name:" field enter, "DOMINICAN REMOTE DESKTOP"
  - Confirm that the "User Account:" field is set to "Use PC User Account"
  - Click the "Add" button once all the above has been completed:

**Add a Gateway**

Gateway name:

Friendly name:

User account:

7. When you return to the original window as seen on step 6.a, click on the "Add" button once more:

**Add PC**

PC name:

User account:

**General** Display Devices & Audio Folders

Friendly name:

Group:

Gateway:

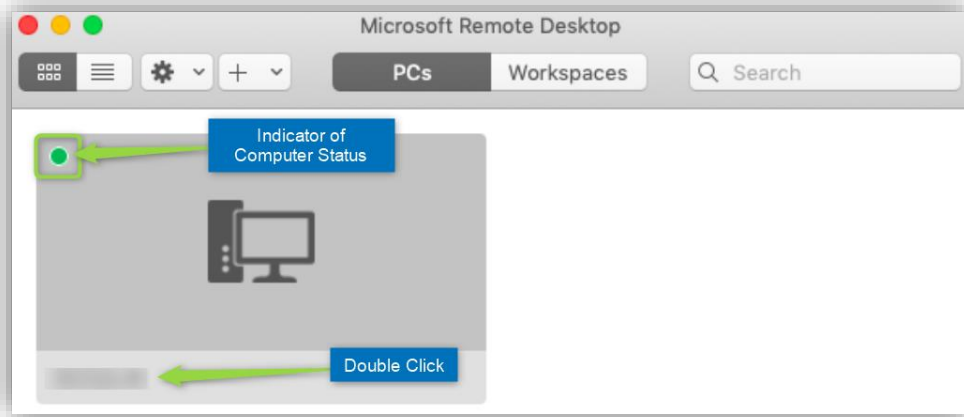
☒ Bypass for local addresses

☒ Reconnect if the connection is dropped

☐ Connect to an admin session

☐ Swap mouse buttons

8. Once the computer you want to connect to has been added, double click on the computer name on your list of added computers. Please note if you do not see a green dot in the computer window the computer may be offline. Should the computer be offline please contact the Support Center:



9. Next, you will enter the following:
- Under "Username:" enter your Dominican email address
  - Under "Password:" enter your Dominican password
  - Click on the "Continue" button





10. Now, on the next window, click on the "Continue" button again and you'll be logged into the Windows machine:

